

Proposal Management Updates

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WisDOT Proposal Management Chief

WTBA / WisDOT Contractor-Engineer Conference

January 17, 2025



Proposal Management Updates

Agenda

- Summary of Calendar Year 2024 Lettings
- Prequalification
- Advertisement
- Bid Letting to Contract Execution
- Recent Updates



Summary of the Calendar Year 2024 Lettings

- 329 Proposals Advertised (withdrew 5)
 - 1236 Questions Processed
 - 263 Addenda Issued
- 1221 Bids were Received
 - 3 Rejected
 - 2 No Bids
- 318 Proposals Awarded (1 pending)



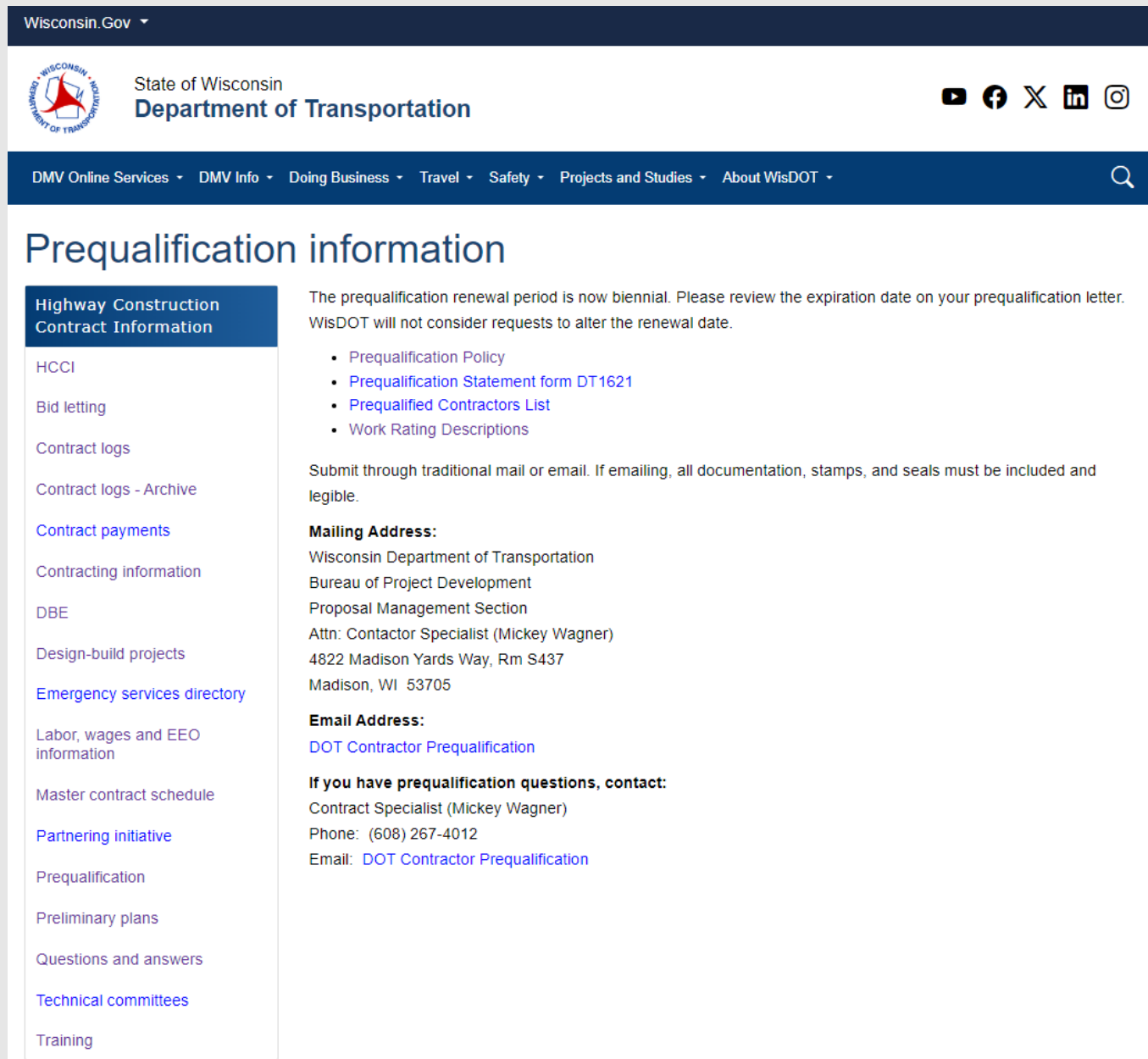
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 - 1236 Questions Processed
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- 1221 Bids were Received **\$1.38 Billion**
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Prequalification

- Submit a minimum of 10 days prior to LET
- Expire 2 years 4 months after the date of the financial statement.
- Contact WisDOT if the prequalified company undergoes significant changes.



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Prequalification information

Highway Construction Contract Information

- HCCI
- Bid letting
- Contract logs
- Contract logs - Archive
- [Contract payments](#)
- Contracting information
- DBE
- Design-build projects
- [Emergency services directory](#)
- Labor, wages and EEO information
- Master contract schedule
- [Partnering initiative](#)
- Prequalification
- Preliminary plans
- Questions and answers
- [Technical committees](#)
- Training

The prequalification renewal period is now biennial. Please review the expiration date on your prequalification letter. WisDOT will not consider requests to alter the renewal date.

- [Prequalification Policy](#)
- [Prequalification Statement form DT1621](#)
- [Prequalified Contractors List](#)
- [Work Rating Descriptions](#)

Submit through traditional mail or email. If emailing, all documentation, stamps, and seals must be included and legible.

Mailing Address:
Wisconsin Department of Transportation
Bureau of Project Development
Proposal Management Section
Attn: Contactor Specialist (Mickey Wagner)
4822 Madison Yards Way, Rm S437
Madison, WI 53705

Email Address:
[DOT Contractor Prequalification](#)

If you have prequalification questions, contact:
Contract Specialist (Mickey Wagner)
Phone: (608) 267-4012
Email: [DOT Contractor Prequalification](#)



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Advertisement

- Proposals are Advertised for 5 weeks prior to the Letting Date
- Questions concerning proposals are to be submitted through
 - Bid Express
 - DOTBidxQA@dot.wi.gov

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Bid letting information - January 09, 2024

[Advertisement](#) | [Plans-Proposals](#) | [Addenda](#) | [Supplemental Info](#) | [Bidder Info](#) | [Debar](#) | [Apparent Bids](#) | [Awards](#)

Vendors who are approved by WisDOT to be eligible bidders or plan holders and who want to remain confidential, will not appear on the lists of eligible bidders or plan holders on the HCCI website or Bid Express™. It is the responsibility of the vendor to ensure that they have been approved as an eligible bidder before submitting a bid.

Vendors who choose to be confidential are still contractually obligated, as all eligible bidders are, that by submission of the bid, the bidder contractually commits to all applicable laws, regulations and procedures, including any coordination with subcontractors and DBE community.

Advertisement

- [Advertisement](#)
 - ASP-6 has been updated effective with the January 9, 2024 letting. (January 3, 2024)
- [Schedule of Items \(bid items\)](#). This spreadsheet replaces the quantities that are displayed in the original advertisement. This will be available going forward with the new advertisement format.
- [Counter sheet - Work Rating Descriptions](#)

Plans and Proposals

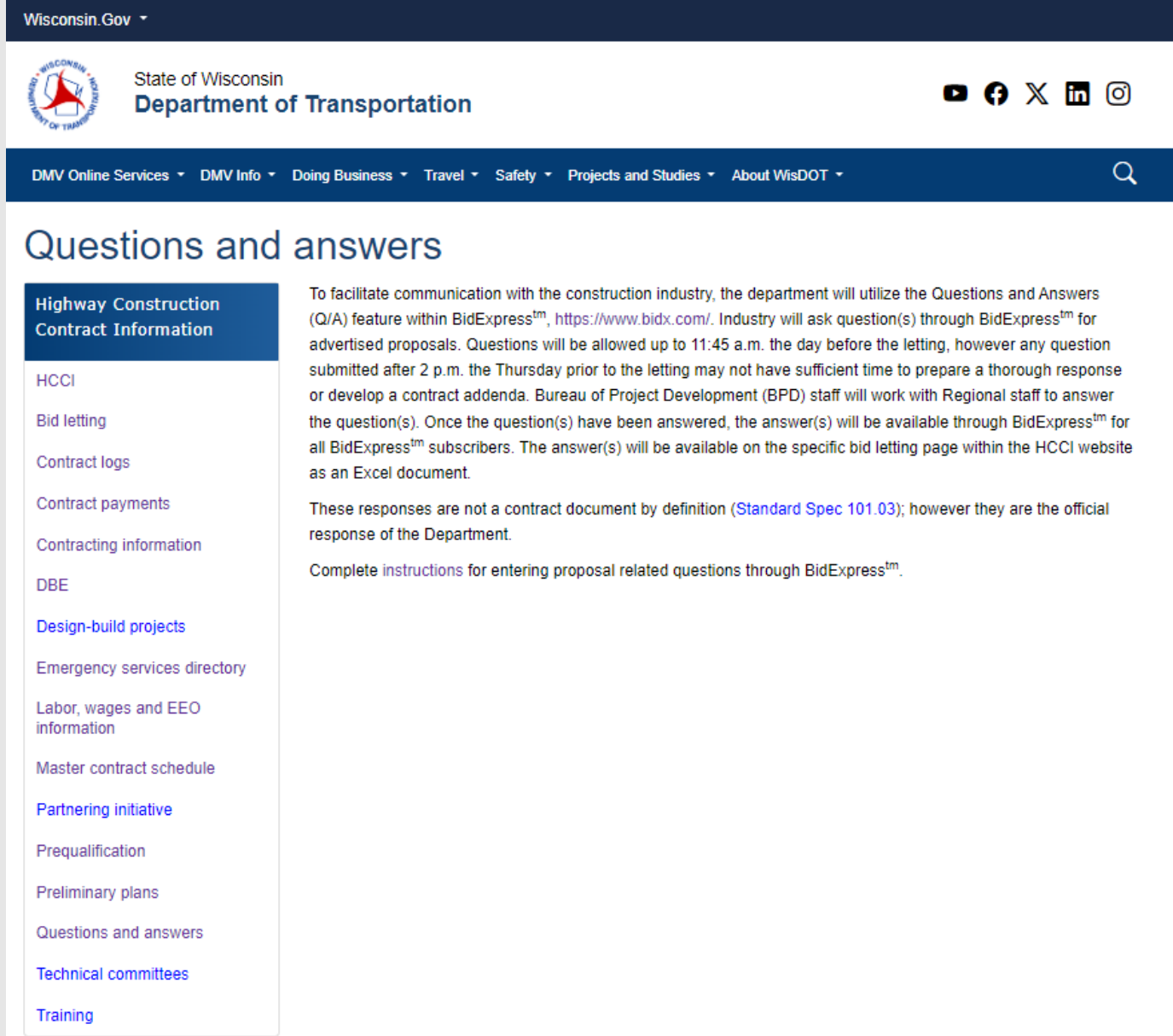
- [Proposal status](#) (report listing the status of each proposal in this letting)

20240109001	20240109002	20240109003	20240109004	20240109005	20240109006
• Plan	• Plan	• Plan	DEFERRED	• Plan	• Plan
• Proposal	• Proposal	• Proposal		• Proposal	• Proposal
20240109007	20240109008	20240109009	20240109010	20240109011	20240109012
• Plan	• Plan	• Plan	• Plan	• Plan	• Plan
• Proposal	• Proposal	• Proposal	• Proposal	• Proposal	• Proposal



Advertisement Questions

- Design teams have 5 business days to provide responses.
- Answers posted
 - Fridays after advertisement
 - Mon/Wed/Fri the week before the letting
 - Monday the day before the letting



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Questions and answers

Highway Construction Contract Information

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To facilitate communication with the construction industry, the department will utilize the Questions and Answers (Q/A) feature within BidExpress™, <https://www.bidx.com/>. Industry will ask question(s) through BidExpress™ for advertised proposals. Questions will be allowed up to 11:45 a.m. the day before the letting, however any question submitted after 2 p.m. the Thursday prior to the letting may not have sufficient time to prepare a thorough response or develop a contract addenda. Bureau of Project Development (BPD) staff will work with Regional staff to answer the question(s). Once the question(s) have been answered, the answer(s) will be available through BidExpress™ for all BidExpress™ subscribers. The answer(s) will be available on the specific bid letting page within the HCCI website as an Excel document.

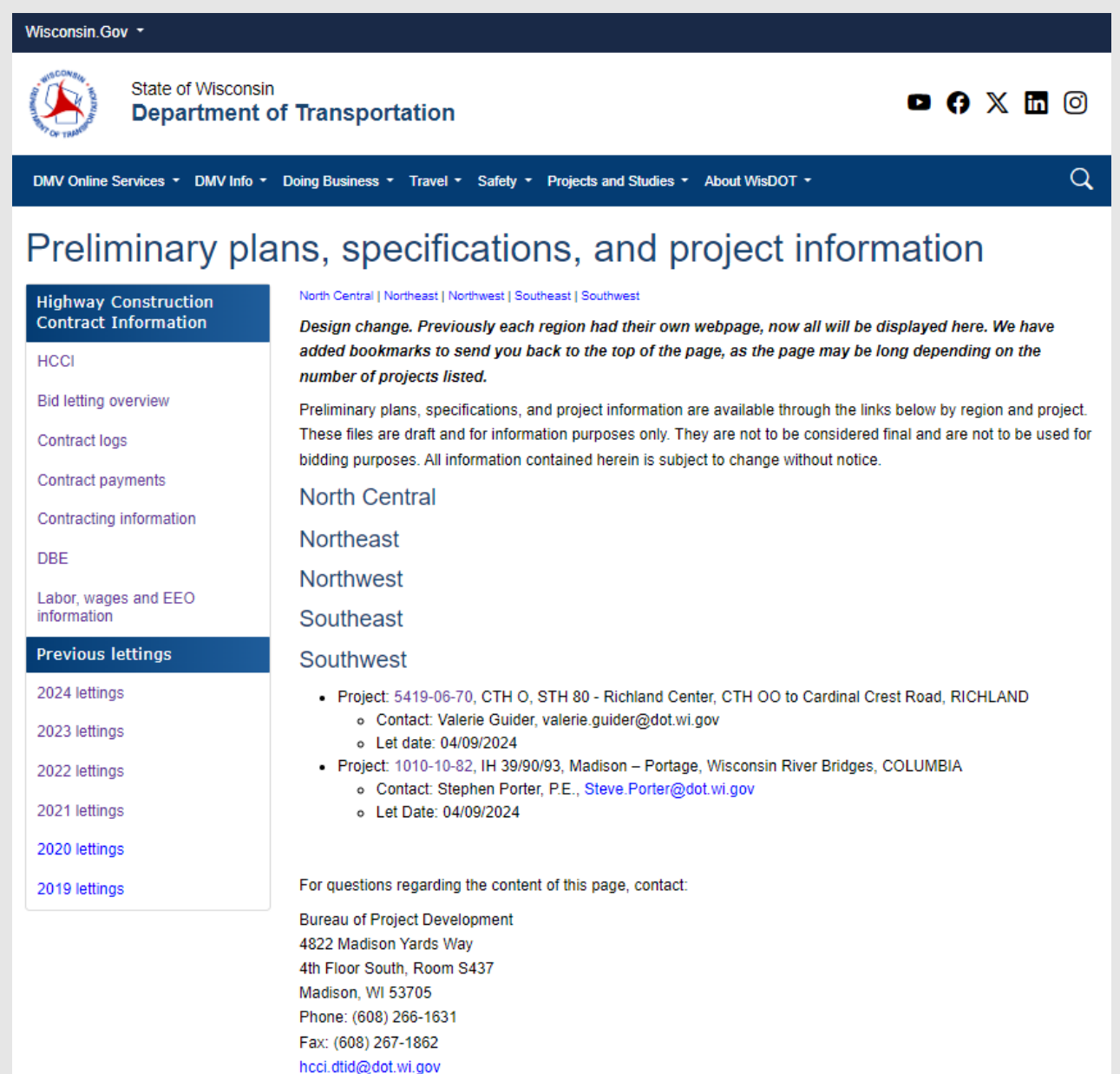
These responses are not a contract document by definition ([Standard Spec 101.03](#)); however they are the official response of the Department.

Complete [instructions](#) for entering proposal related questions through BidExpress™.



Advertisement

- Preliminary plans and Special Provisions posted earlier
 - Earthwork > 50,000 CY
 - Complex structures or other project components (ie staging)
 - Higher cost
- Removed one week prior to advertisement



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Preliminary plans, specifications, and project information

North Central | Northeast | Northwest | Southeast | Southwest

Highway Construction Contract Information

- HCCI
- Bid letting overview
- Contract logs
- Contract payments
- Contracting information
- DBE
- Labor, wages and EEO information

Previous lettings

- 2024 lettings
- 2023 lettings
- 2022 lettings
- 2021 lettings
- 2020 lettings
- 2019 lettings

Design change. Previously each region had their own webpage, now all will be displayed here. We have added bookmarks to send you back to the top of the page, as the page may be long depending on the number of projects listed.

Preliminary plans, specifications, and project information are available through the links below by region and project. These files are draft and for information purposes only. They are not to be considered final and are not to be used for bidding purposes. All information contained herein is subject to change without notice.

North Central

Northeast

Northwest

Southeast

Southwest

- Project: 5419-06-70, CTH O, STH 80 - Richland Center, CTH OO to Cardinal Crest Road, RICHLAND
 - Contact: Valerie Guider, valerie.guider@dot.wi.gov
 - Let date: 04/09/2024
- Project: 1010-10-82, IH 39/90/93, Madison – Portage, Wisconsin River Bridges, COLUMBIA
 - Contact: Stephen Porter, P.E., Steve.Porter@dot.wi.gov
 - Let Date: 04/09/2024

For questions regarding the content of this page, contact:

Bureau of Project Development
4822 Madison Yards Way
4th Floor South, Room S437
Madison, WI 53705
Phone: (608) 266-1631
Fax: (608) 267-1862
hcci.dtid@dot.wi.gov



Advertisement

- During the Advertisement you can:
 - Submit a test bid 1 to 2 days prior to LET Date
 - Issues generated by recent updates (external and internal)
 - Expired Digital IDs



Advertisement

- Emergency Addenda
 - Email notification occurs
 - Emergency addenda are sent to email on the Bid Request
 - All eligible bidders must acknowledge receipt of the emergency addenda, via email, or the proposal will be pulled from the letting

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Addenda (-soi requires updated schedule of items from Bid Express™)

- [Federal Wage Rate](#) (Jan 4)
- [002-soi](#) (Jan 5)
- [002b-soi](#) (Jan 9)
- [003](#) (Jan 3)
- [006](#) (Jan 3)
- [007-soi](#) (Jan 3)
- [010](#) (Dec 21)
- [010b-soi](#) (Jan 9)
- [012-soi](#) (Jan 5)
- [016-soi](#) (Jan 4)
- [016b-soi](#) (Jan 4)
- [017](#) (Jan 3)
- [022-soi](#) (Jan 3)
- [023-soi](#) (Jan 3)
- [029](#) (Jan 3)
- [032-soi](#) (Jan 3)
- [033](#) (Dec 21)
- [035-soi](#) (Jan 3)
- [036-soi](#) (Jan 3)
- [037](#) (Jan 3)
- [038](#) (Jan 3)
- [038b](#) (Jan 3)
- [043-soi](#) (Jan 3)

URGENT: ADDENDUM CONFIRMATION REQUIRED

For the Letting of **January 10, 2023**
Proposal: **002**
Addendum No. **02**

Complete Addenda information is attached and can also be located on the HCCI website at the following location:
<http://wisconsin.gov/hccidocs/bid-let/2022/20230110/addenda/002b-soi.pdf>

As an eligible bidder, please acknowledge receipt of this transmittal, regardless of whether you are bidding or not, by responding to this email prior to: 10:00 AM, Tuesday, January 10, 2023

Failure to acknowledge receipt of this addendum from all eligible bidders, will force WisDOT to withdraw this project prior to the 11:00 AM deadline for bids.

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If you have any questions, please contact me. My information is below.

Thank you,



Bid Letting to Contract Execution

- Second Tuesday - Bid Submittal at 11:00 am
 - 11:00 am DBE Requirements
 - DT1506 (Required)
 - Attachments A, or Quotes
 - Noon DBE Requirements
 - Remaining Attachment for Quotes
 - 11:00 am Wednesday (24 hours after bid) DBE Requirements
 - Supplemental Documentation
- Post Bids by Noon on Wednesday



Bid Letting to Contract Execution

- Prior to award
 - Bids are reviewed
 - DBE Utilization is reviewed and approved
 - All concurrences are obtained
- First round of awards approximately one week after the letting



Bid Letting to Contract Execution

Time from Letting to Award

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025 To Date
1 Week	132	182	72	241	131
2 Weeks	68	87	95	18	19
3 Weeks	53	18	83	11	0
4 Weeks	16	58	24	8	3
> 4 Weeks	19	19	28	4	1
Average Days	13.4	12.5	14.5	8.2	8.0



Bid Letting to Contract Execution

- Return Executed Contracts (double sided)
 - Original Signatures
 - Original Seals
- 30% Contractor Participation
 - Information needed to complete can be obtained through the Contractor Payment Viewing System (CPVS)
- Contract Log
 - (<https://wisconsindot.gov/Pages/doing-bus/contractors/cntrct-logs/default.aspx>)



Bid Letting to Contract Execution

Time from Award to Execution

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025 To Date
1-2 Weeks	65	46	39	60	18
3-4 Weeks	170	229	178	158	64
5-6 Weeks	33	59	40	39	27
> 6 Weeks	20	30	45	25	0
Average Days	22.7	24.8	26.6	23.7	22.0



Bid Letting to Contract Execution

Time from Letting to Execution

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025 To Date
2-3 Weeks	26	18	13	58	16
4-5 Weeks	165	206	131	157	62
6-7 Weeks	59	77	77	35	30
> 7 Weeks	38	63	81	32	1
Average Days	36.1	37.3	41.1	31.7	30.0



Bid Letting to Contract Execution

Electronic Signatures

- Goal to begin using by mid 2025
- Electronic Routing (email notifications)
 - Contractor signatures and seals
 - Bonding company
 - Notary
- Benefits
 - Contractor under contract sooner – more flexibility
 - Consistent contract processing



Recent Updates

- ASP-1 Apprentice and Graduate Training
- ASP-6 Standard Specification Modifications
- ASP-9 Payroll Compliance
- Buy America Exemption Forms
- Electronic Ticketing
- STSPs effective with May Letting



Recent Updates

Contract Log

Contract Log | Non Let Contract Log

Contract Log

Last Refreshed: 1/8/2025 1:36:23 PM



FISCAL YEAR: 2025 | Letting Date: (All) | PROJECT ID: (All) | COUNTY: (All) | CONTRACTOR: (All) | PROPOSAL STATUS: (All) | EXECUTION DATE: (All)

PROPOSAL NUMBER	PROJECT ID	HIGHWAY	COUNTY	CONTRACTOR	AMOUNT	PROPOSAL STATUS	PROPOSAL STATUS DATE	CONTRACT SENT	CONTRACT RETURNED	BONDING INFORMATION	30% RULE APPROVED	DT25 GOV SIGNATURE	EXECUTION DATE
20240709001	1100-09-74	IH 094	MILWAUKEE	ZENITH TECH., INC. - WAUKESHA	\$289,142.47	Awarded	7/18/2024	7/19/2024	8/7/2024	CONTINENTAL CASUALTY COMPANY, BRIAN KRAUSE, 30216552	7/25/2024	7/25/2024	8/8/2024
20240709002	4150-26-71	STH 057	DOOR	PHEIFER BROTHERS CONSTRUCTION CO., INC.	\$3,257,377.86	Awarded	7/16/2024	7/18/2024	7/25/2024	OLD REPUBLIC SURETY COMPANY, CONNIE SMITH, MCN 7470278 WESTERN SURETY	7/19/2024	7/25/2024	7/29/2024



Proposal Management

? Questions ?

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Proposal Management Section Chief

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Cell: 608-512-2063

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